

## **Report of Cabinet**

1. Any Cabinet recommendations on the reports that require a decision by full Council appear as separate items on the agenda.
2. Please note that the report may not reflect the wording used in the minutes, as they have yet to be formally agreed.
3. All decisions taken by Cabinet on 13 December 2023 can be found on the published Decision Notice.

## **Meeting held on 13 December 2023**

### **Payment Strategy**

4. The Cabinet Member (Customer and Digital) Councillor Ian Watkinson presented a report that sought approval for the Payment Strategy to be implemented.
5. Councillor Watkinson explained the strategy would give customers more choice and options to pay. After meeting with the Cabinet Member (Community Wealth Building, Social Justice, Equality and Diversity) the payment strategy had been amended, ensuring that customers would be supported and guided when wishing to pay via cash and cheque.

### **Print Strategy**

6. The Cabinet Member (Customer and Digital) Councillor Ian Watkinson presented a report that sought approval to implement the print strategy.
7. Councillor Watkinson advised the strategy would set parameters for printing and posting to minimise the environmental impact and maximise efficiency. Print quotas would be introduced for all councillors and officers and there would be a lead by example approach.
8. We noted the cost of printing in 2022-23 was £22,500 and the cost of mail was £167,624 as only 4.8% of annual bills were sent electronically. The target would be to reduce print volumes by 20% per annum over the next three years.

### **Shared Service Building Control**

9. I presented a confidential report that sought approvals for the implementation of a shared building control service.

10. Cabinet noted the report had already been to Shared Services Joint Committee (SSJC) and the structure had been updated to reflect comments made during the consultation period.
11. I explained that a shared service would bring resilience and provide more development opportunities for staff.

**Contract Award – Lead Design Consultant Penwortham Masterplan (RIBA Stage 3-4)**

12. The Cabinet Member (Planning, Business Support and Economic Development) Councillor James Flannery presented a report that sought approval to award the Lead Design Consultant for the Penwortham Masterplan (RIBA Stage 3-4) contract and to agree next steps to appoint the wider design team.
13. We welcomed the report and discussed what the masterplan would bring to Penwortham.
14. I encouraged all Penwortham Councillors to get involved with the design of the masterplan as local knowledge would be important to the project.

I would like to recommend that Council note the report.

Councillor Paul Foster  
Leader of the Council